



人口统计处 (Office of Vital Records)
 125 Worth Street, CN-4, Room 133
 New York, N.Y. 10013-4090
 如需快速安全地申请死亡证明, 请访问:
nyc.gov/vitalrecords
 登记投票: voting.nyc

请参见下方及背面的说明和适用费用

SEE INSTRUCTIONS AND
 APPLICABLE FEES BELOW AND
 ON BACK

死亡证明申请 DEATH CERTIFICATE APPLICATION

(请用英文正楷填写尽可能多的信息。递交用其他语言填写的申请表可能需要较长的时间来处理。)

(Please print clearly and fill out as much information in English as you can. Forms submitted in other languages might take longer to process.)

1. 死亡时的姓氏 / LAST NAME AT TIME OF DEATH		2. 名字 / FIRST NAME		3. <input type="radio"/> 女性 / FEMALE <input type="radio"/> 男性 / MALE <input type="radio"/> X			
4. 死亡日期 / DATE OF DEATH <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; justify-content: space-between;"> 月日年 </div> <div style="display: flex; justify-content: space-between; font-size: small;"> MMDDYYYY </div> </div> </div>		5. 如果您不知道具体的死亡日期 / IF YOU DON'T KNOW THE EXACT DATE OF DEATH <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;"> 开始搜索 BEGIN SEARCH </div> <div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; justify-content: space-between;"> 月日年 </div> <div style="display: flex; justify-content: space-between; font-size: small;"> MMDDYYYY </div> </div> </div>					
6. 死亡地 / PLACE OF DEATH		7. 行政区 / BOROUGH 曼哈顿 <input type="radio"/> 布朗士 <input type="radio"/> 布鲁克林 <input type="radio"/> 皇后区 <input type="radio"/> 史丹顿岛 <input type="radio"/> MAN <input type="radio"/> BRONX <input type="radio"/> BKLYN <input type="radio"/> QUEENS <input type="radio"/> SI <input type="radio"/>		8. 年龄 / AGE		9. 您需要几份副本? / HOW MANY COPIES DO YOU NEED?	
11. 配偶或同居伴侣姓名 / SPOUSE OR DOMESTIC PARTNER'S NAME		12. 最新地址 / LAST KNOWN ADDRESS		13. 死亡时的职业 / OCCUPATION OF DECEASED			
14. 父亲 / 家长姓名 / FATHER / PARENT'S NAME			15. 母亲 / 家长婚前姓名 / MOTHER / PARENT'S NAME BEFORE MARRIAGE				
16. 社会安全号码 / SOCIAL SECURITY NUMBER			17. 证明编号 (如果知道) / CERTIFICATE NUMBER (if known)				
18. 您为什么需要这份证明? / WHY DO YOU NEED THIS CERTIFICATE?			19. 您和已故者是什么关系? / WHAT IS YOUR RELATIONSHIP TO DECEASED?				
请在下方用英文正楷填写您的邮寄和联系信息 / PLEASE PRINT YOUR MAILING AND CONTACT INFORMATION CLEARLY BELOW							
姓名 / NAME		<div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px;"></div> <div style="margin: 0 10px;">-</div> <div style="border-bottom: 1px solid black; width: 100px;"></div> </div>					
街道地址 / STREET ADDRESS		公寓编号 / APT. NO.		日间联系电话 / DAYTIME PHONE NUMBER <div style="display: flex; align-items: center; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px;"></div> <div style="margin: 0 10px;">-</div> <div style="border-bottom: 1px solid black; width: 100px;"></div> </div> 区号 / Area Code 电话号码 / Telephone Number			
市 / CITY		州 / STATE		邮编 / ZIP CODE			
		电子邮箱地址 / E-MAIL ADDRESS <div style="border: 1px solid black; width: 100%; height: 20px;"></div>					
20. 您是否需要死亡原因? / DO YOU NEED THE CAUSE OF DEATH? <input type="radio"/> 是 / YES <input type="radio"/> 否 / NO 只有当您与已故者的关系如下方所列才可获得死亡原因: You may only obtain cause of death if your relationship to the deceased is listed below: 请勾选相应框 / Please check the appropriate box <input type="radio"/> 配偶或同居伴侣 / Spouse or Domestic Partner <input type="radio"/> 父母或子女 / Parent or Child <input type="radio"/> 兄弟姐妹 / Sibling <input type="radio"/> 祖父母 / Grandparent <input type="radio"/> 孙子女 / Grandchild <input type="radio"/> 负责处理死亡证明的人员 / Person in control of disposition on death certificate			21. 费用 / FEES 美元 15 x _____ 份数 _____ 美元 \$15 per copy x copies 认证副本费用包括一项连续两年的搜索费用 Cost of certified copy includes a two consecutive year search 超过两年的搜索费用为 3 美元 x _____ 年限 _____ 美元 \$3 for each extra year searched x years 随附总额 _____ 美元 Total Amount Enclosed:				
如果记录未存档, 将发放经核证的“NOT FOUND STATEMENT” (“未找到记录声明”) IF RECORD IS NOT ON FILE, A CERTIFIED “NOT FOUND STATEMENT” WILL BE ISSUED							

<p>22. 客户签名。通过邮寄方式提交的签名必须经过公证 CUSTOMER SIGNATURE. IF BY MAIL MUST BE NOTARIZED</p> <p>通过在下方签名，我声明我是代表我本人的个人。我确认此表格中的信息完整而准确。此外，我认可如果伪报我的身份或冒充其他人的身份（包括伪造签名）将属轻罪，违反者同时将处以最高达 2,000 美元的罚款。</p> <p>By my signature below, I state I am the person whom I represent myself to be herein. I affirm the information within this form is complete and accurate. In addition, I acknowledge that misstating my identity or assuming the identity of another person including forging a signature may subject me to a misdemeanor and violators may also be subject to a fine of up to \$2,000.</p>	<p>FOR NOTARY PUBLIC USE ONLY (仅用于公证)</p>			
<p>_____ 签名 (必需) Signature (required)</p>	<p>_____ 日期 Date</p>	<table border="1" style="width: 100%;"> <tr> <td data-bbox="808 136 1250 420"> <p>APPLICATIONS SUBMITTED BY MAIL MUST BE NOTARIZED</p> <p>STATE OF _____</p> <p>COUNTY OF _____</p> <p>SUBSCRIBED AND SWORN BEFORE ME: THIS _____ DAY OF _____, 20 _____</p> <p>_____ NOTARY PUBLIC SIGNATURE</p> </td> <td data-bbox="1250 136 1554 420" style="width: 20%; text-align: center;"> <p>NOTARY PUBLIC SEAL</p> </td> </tr> </table>	<p>APPLICATIONS SUBMITTED BY MAIL MUST BE NOTARIZED</p> <p>STATE OF _____</p> <p>COUNTY OF _____</p> <p>SUBSCRIBED AND SWORN BEFORE ME: THIS _____ DAY OF _____, 20 _____</p> <p>_____ NOTARY PUBLIC SIGNATURE</p>	<p>NOTARY PUBLIC SEAL</p>
<p>APPLICATIONS SUBMITTED BY MAIL MUST BE NOTARIZED</p> <p>STATE OF _____</p> <p>COUNTY OF _____</p> <p>SUBSCRIBED AND SWORN BEFORE ME: THIS _____ DAY OF _____, 20 _____</p> <p>_____ NOTARY PUBLIC SIGNATURE</p>	<p>NOTARY PUBLIC SEAL</p>			
<p>邮寄申请不接受信用卡付款。请以支票或汇票方式（抬头为“NYC Department of Health and Mental Hygiene”）进行支付。如果您来自其他国家，请寄送一张以一家美国银行为付款人的国际汇票或支票。不接受邮寄或面交现金。</p> <p>Credit cards are not accepted for mail-in orders. Please make your check or money order payable to the NYC Department of Health and Mental Hygiene. If from a foreign country, send an international money order or check drawn on a U.S. bank. Cash is not accepted by mail or in person.</p>				
<p>如需快速安全地申请死亡证明，请访问 NYC.GOV/VITALRECORDS ORDER DEATH CERTIFICATES QUICKLY AND SECURELY AT NYC.GOV / VITALRECORDS</p>				

关于死亡证明的重要信息

关系	死亡证明 + 死亡原因	仅死亡证明
配偶、同居伴侣、父母、子女、兄弟姐妹、祖父母、孙子女	✓	
侄女/外甥女、侄子/外甥、姨妈/姑妈、姑父/姨父、曾孙、玄孙、侄孙女/甥孙女、侄孙/甥孙		✓

- 为获取死亡证明而篡改信息（包括伪造签名）属轻罪，违反者每次将处以最高达 2,000 美元的罚款。
- 提交假冒身份属于犯罪，将对违反者提起诉讼。
- 请见下方身份要求、费用和其他重要信息。
- ID 要求可能会有变更。

申请纽约市死亡证明的 3 种方式

- **在线：**访问 nyc.gov/vitalrecords，使用信用卡、借记卡或电子支票进行订购。“只有配偶、非婚姻同居伴侣、父母、兄弟姐妹、祖父母、孙子女或负责处理死亡证明的人员（提供资料的人员）才可在线提交订单”。
- **来访：**前往位于下曼哈顿区的 125 Worth Street，从 Lafayette Street（无障碍通道）或 Centre Street 入口进入。我们的工作时间为周一至周五上午 9:00 至下午 3:30。早上排队的人最少。
- **邮寄：**通过邮寄提交的申请必须在公证人员面前进行签名。请将您的申请邮寄至 125 Worth Street, CN-4, New York, NY 10013。请务必将支付的支票或汇票（抬头为“NYC Department of Health and Mental Hygiene”）与一枚贴上邮票的回邮信封一同寄送给我们。您必须提供第 1 类身份证明的复印件或 2 类身份证明的原件副本（参见下文）。

已故者的配偶、同居伴侣、父母、兄弟姐妹、祖父母、孙子女，或负责处理死亡证明的人员（提供资料的人员）申请死亡证明时的身份证明（ID）要求

我们接受以下任意身份证明，前提是其中包含您的照片和签名且未过期：

- 驾驶证或非驾驶员的身份证
- 带照片的 NYS 保障卡
- 美国或外国护照或护照卡
- 永久居民卡
- 大学或学院学生证及最近成绩单
- 服刑人员身份证及最近释放文件
- 工作证及最近工资存根
- NYC 残障专车 (Access-A-Ride) 卡
- IDNYC 市民身份证
- NYC MTA 优惠地铁卡

如果您无法提供上述资料，我们也可接受：

- 下方注明的两类不同文件显示您的姓名和地址，前提是文件日期在过去 60 天以内，且我们将以**邮寄**方式发放死亡证明
 - 水电或电话账单
 - 您收到的政府官方邮寄资料

与已故者无关联的申请人的文件要求

如果您与已故者**无**关联，需确认您有权利获取其死亡证明。如果您是房产的法定代理人、保护或维护不动产权的一方，或您可说明其他司法或其他合法用途，可获得死亡证明。

- 保单
- 遗嘱
- 银行存折或对账单
- 房产契据
- 其他能证明您权利的文件

如果您无法提供所要求的文件，请致电 311 或 1-212-639-9675（如果您不在纽约市）向我们求助。

IMPORTANT DEATH CERTIFICATE INFORMATION

Relationship	Death Certificate + Cause of Death	Death Certificate Only
Spouse, Domestic Partner, Parent, Child, Sibling, Grandparent, Grandchild	✓	
Niece, Nephew, Aunt, Uncle, Great Grandchild, Great-Great Grandchild, Grandniece, Grandnephew		✓

- Falsifying information, including forging a signature, to obtain a death certificate is a misdemeanor and violators may also be subject to a fine of up to \$2,000 per violation.
- Submitting fraudulent identification is a crime and violators are subject to prosecution.
- Please see below for identification requirements, fees and other important information.
- ID requirements are subject to change.

3 Ways to Order a New York City Death Certificate

- **Online:** Visit nyc.gov/vitalrecords to order using a credit card, debit card or electronic check. “Only spouses, domestic partners, parent, siblings, grandparent, grandchild, or person in charge of the disposition (informant) may submit orders online.”
- **Walk-In:** Go to 125 Worth Street in Lower Manhattan and use the Lafayette Street (handicapped accessible) or Centre Street entrances. We are open Monday through Friday 9:00AM – 3:30PM. Lines are shortest in the morning.
- **By Mail: Applications submitted by mail must be signed in the presence of a Notary Public.** Mail your application to 125 Worth Street, CN-4, New York, NY 10013. Be sure to include a self-addressed, stamped, envelope with your check or money order payable to the NYC Department of Health and Mental Hygiene. You also will need to provide a photocopy of the required identification and any necessary documentation (see below).

Identification (ID) requirements including the deceased’s spouse, domestic partner, parent, sibling, grandparent, grandchild, or person in charge of the disposition (informant)

We accept any of the following, **IF** it includes your photo, your signature and is unexpired:

- Driver’s License or Non-driver’s ID Card
- NYS benefit card with photo
- U.S. or foreign passport or passport card
- Permanent resident card
- University or college ID with a current transcript
- Inmate ID with current release papers
- Job ID with a current pay stub
- NYC Access-A-Ride card
- IDNYC Municipal ID
- NYC MTA reduced fare card

If you don’t have any of the above, we also accept:

- Two different documents as indicated below if they show your name and address and are dated within the past 60 days, we will MAIL the certificate
 - Utility or telephone bills
 - Official government mail that you have received

Documentation requirements for applicants NOT related to the deceased

If you are **not** related to the deceased, you need to establish your right to obtain a death certificate. You may obtain a death certificate if you are the legal representative of the estate, a party with a property right to protect or assert, or if you can specify another judicial or other proper purpose.

- Insurance Policy
- Will
- Bank Book or statement
- Property Deed
- Other document showing entitlement

If you are unable to provide the required documents, ask us for help by calling 311 or 1-212-639-9675 if you are outside of New York City.